

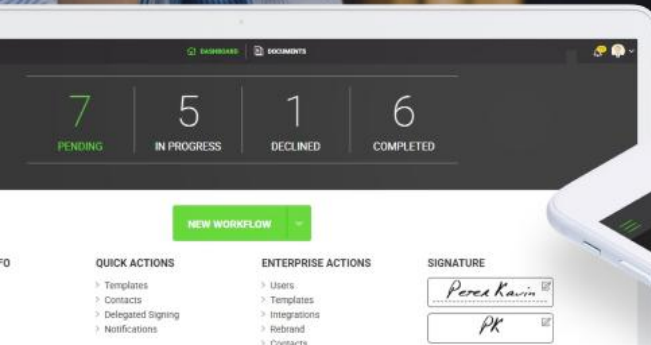


Sign Documents, Quickly,
Securely

☐ Remember me[Forgot Password?](#)No Account? [Sign up](#)[Log in](#)

JCC Signing Portal

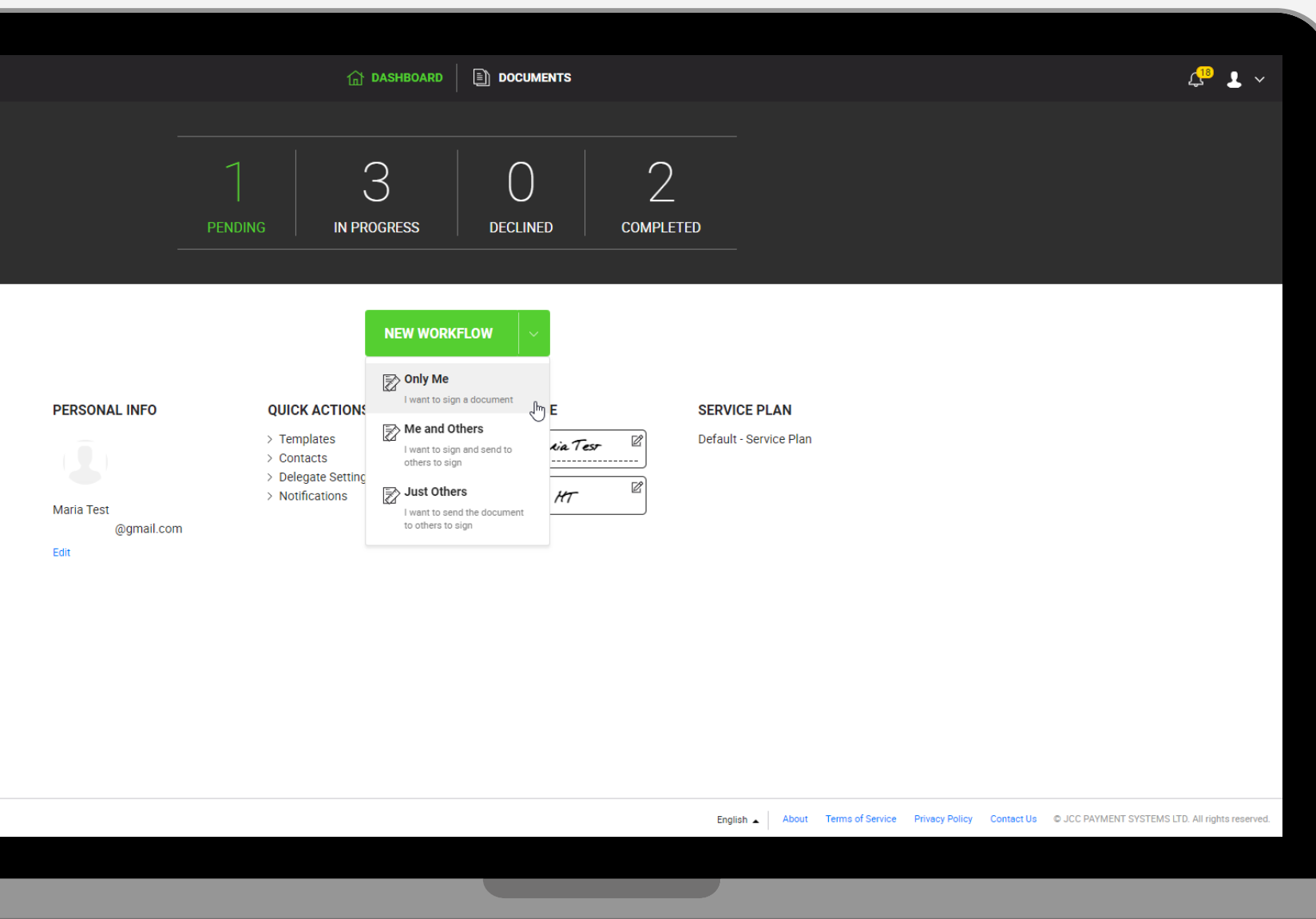
How use your Qualified Electronic Signature





- ✓ Click here to visit JCC Signing Portal
- ✓ Enter your email & password
- ✓ Click to “Log in”

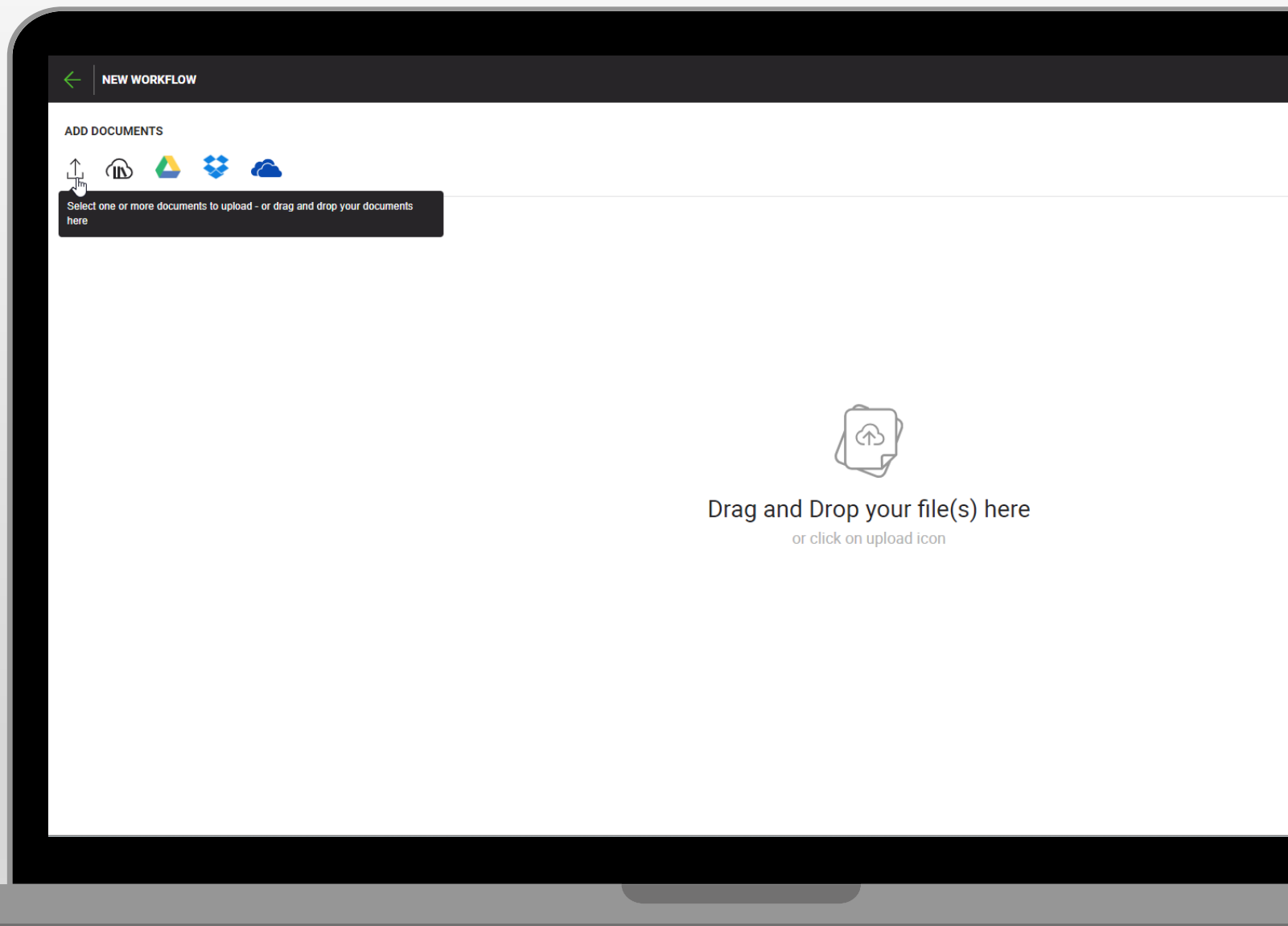


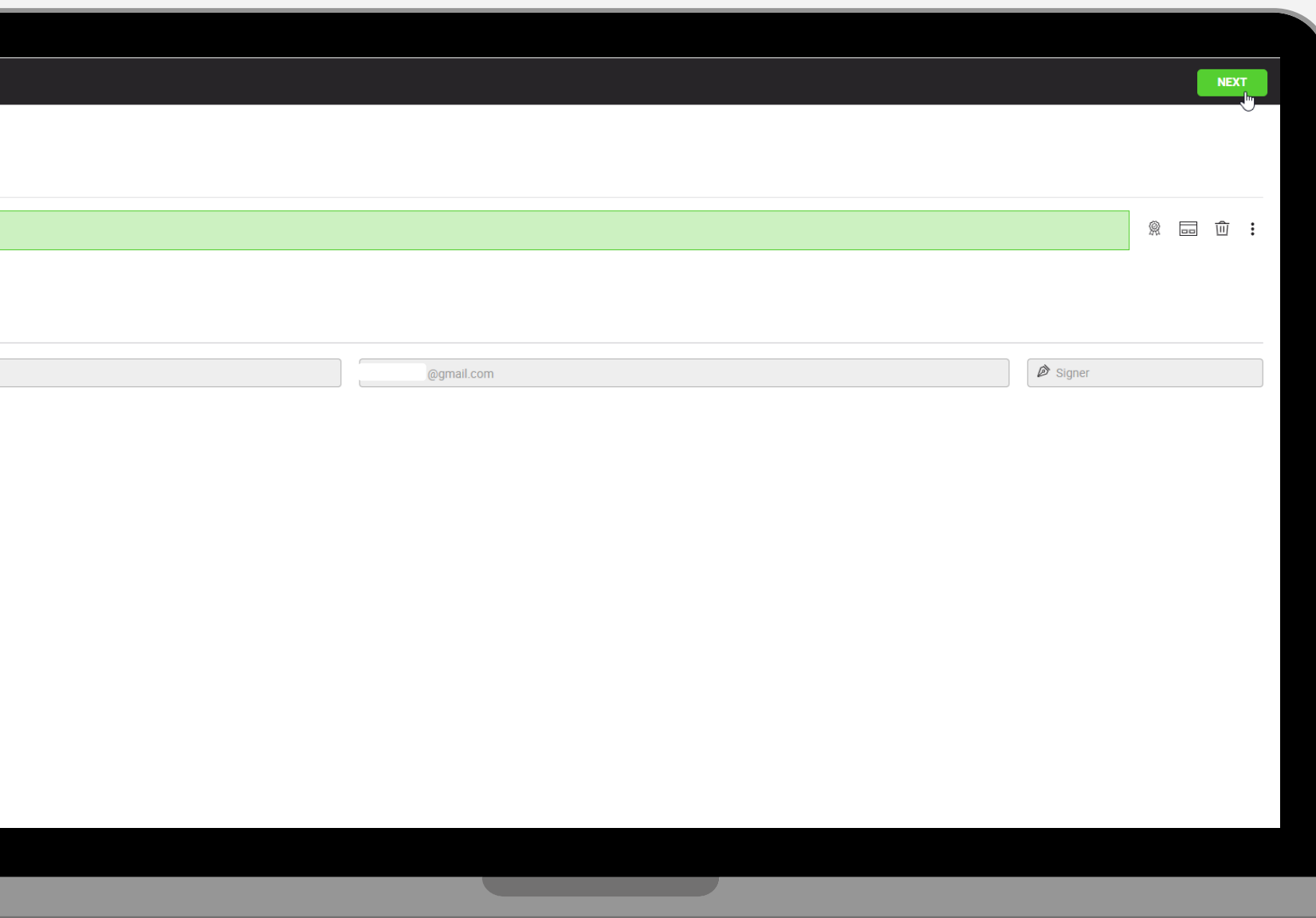


✓ Click on the arrow and select the “**Only me**” type of workflow

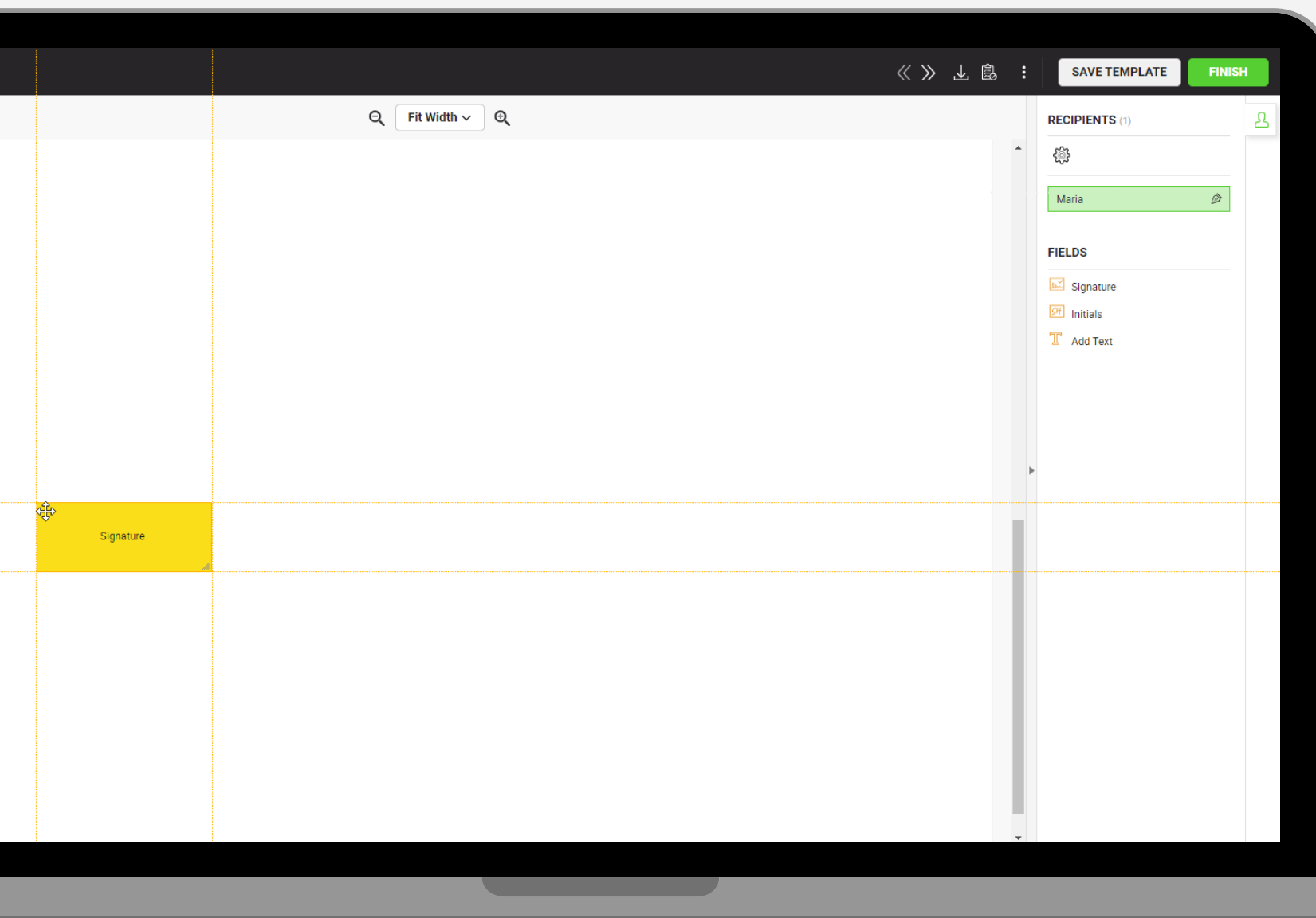


- ✓ Select your preferred method to upload the signature required document





✓ Click on “NEXT”



✓ Choose “Signature” from the menu on the right

✓ Drag & drop the Signature box



EDIT SIGNATURE FIELD ✕

General Details

Recipient

Maria Test : @gmail.com

Level of Assurance

Qualified Electronic Signature (QeS) ✕

☐ Do not show this dialog automatically when a signature field is dropped

SAVE CANCEL

SAVE TEMPLATE FINISH

RECIPIENTS (1)



Maria

FIELDS

Signature

Initials

Add Text

✓ Choose “Qualified Electronic Signature (QeS) and click on **“SAVE”**”



PLEASE SELECT YOUR PREFERRED SIGNING METHOD.

It's important to note that only a qualified signature is legally equivalent to a handwritten signature. Simple signatures are considered a lower level of eSignatures.



Electronic Identity (eID)



Qualified eSignature



SAVE TEMPLATE

FINISH

RECIPIENTS (1)



Maria

FIELDS

Signature

Initials

Add Text

✓ Click on the yellow signature box

✓ Choose “**Qualified eSignature**”



The image shows a laptop screen with a web browser window and a document editor. The browser window is titled "JCC - OpenID Connect - Work - Microsoft Edge" and shows a login page for "JCC trust services". The login page has a blue background with a network diagram. It contains a white box with the text "Enter your Qualified eSignature account credentials:" and two input fields for "Username" and "Password". Below the password field is a "SUBMIT" button. A green checkmark is next to the "SUBMIT" button. The document editor interface is visible in the background, showing a document with a "RECIPIENTS" list containing "Maria" and a "FIELDS" list containing "Signature", "Initials", and "Add Text". There are "SAVE TEMPLATE" and "FINISH" buttons at the top of the document editor.

JCC - OpenID Connect - Work - Microsoft Edge

https://ras.jcc.com.cy/CscAccount/Login?ReturnUrl=%2Fconnect%2Fauthorize%2Fcallback%3Frespo...

JCC trust services

Enter your Qualified eSignature account credentials:

Username

Please enter the username of your certificate as you enter if within JCC Authenticator

What is my username?

Password

Forgot your password?

SUBMIT

RECIPIENTS (1)

Maria

FIELDS

Signature

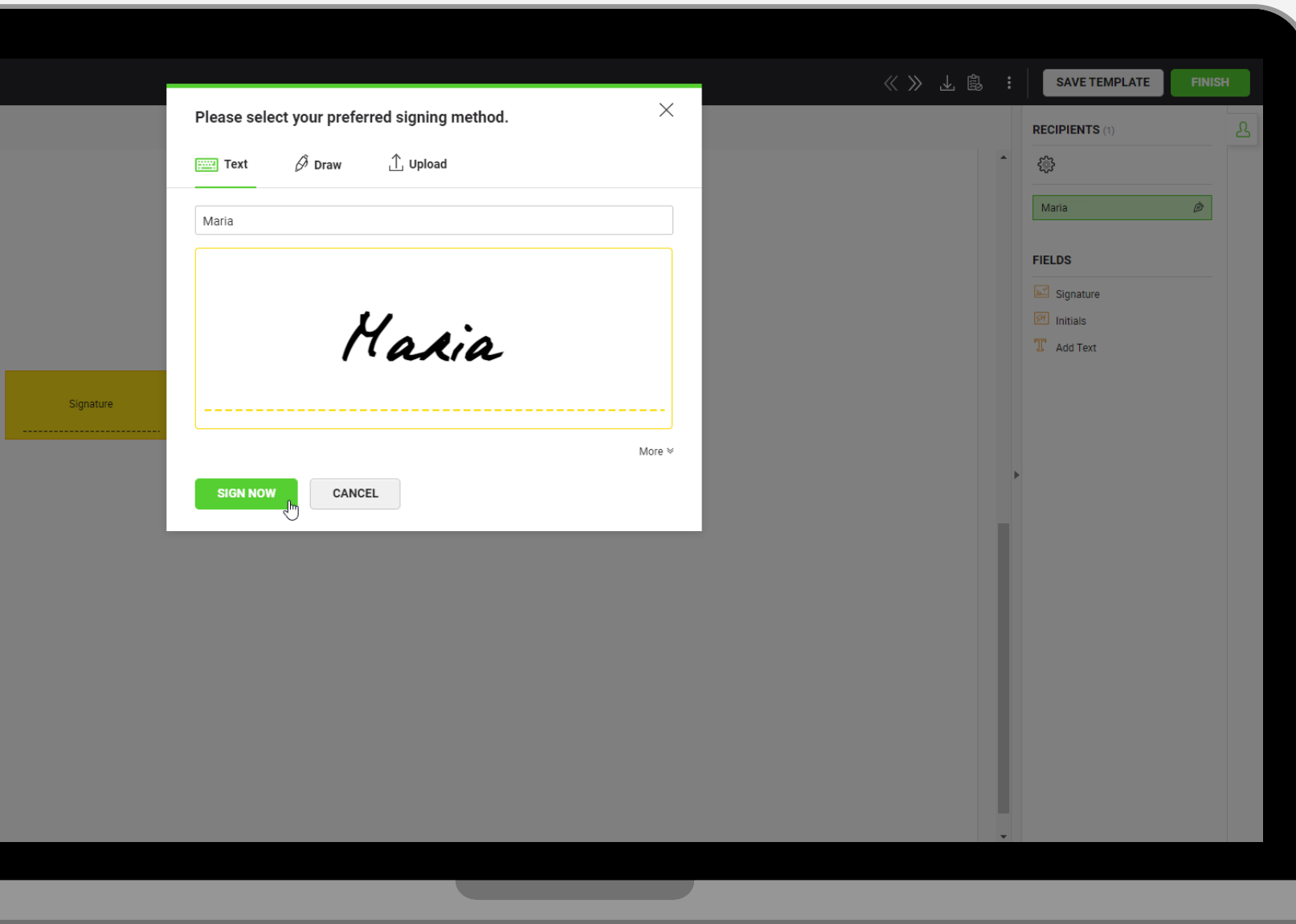
Initials

Add Text

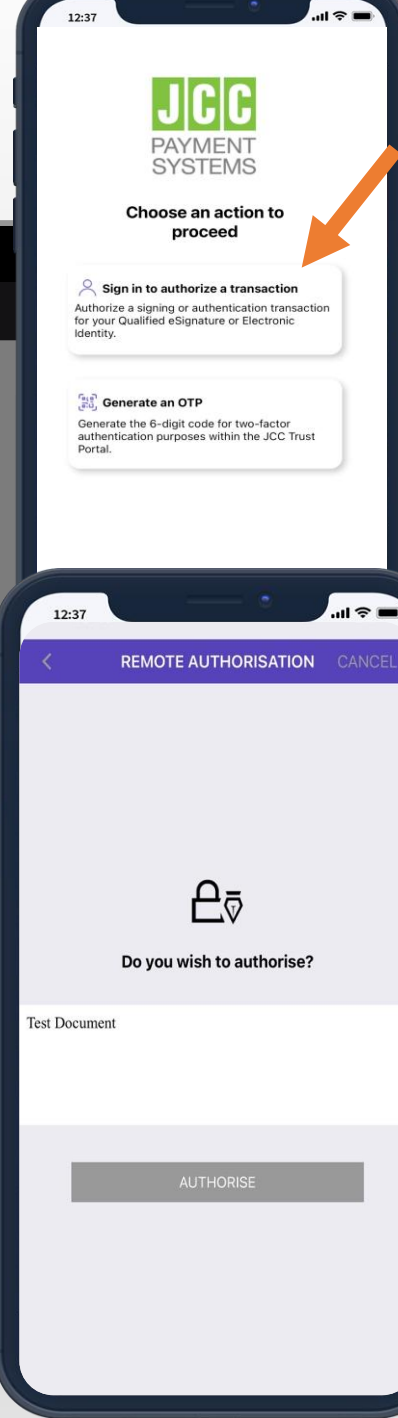
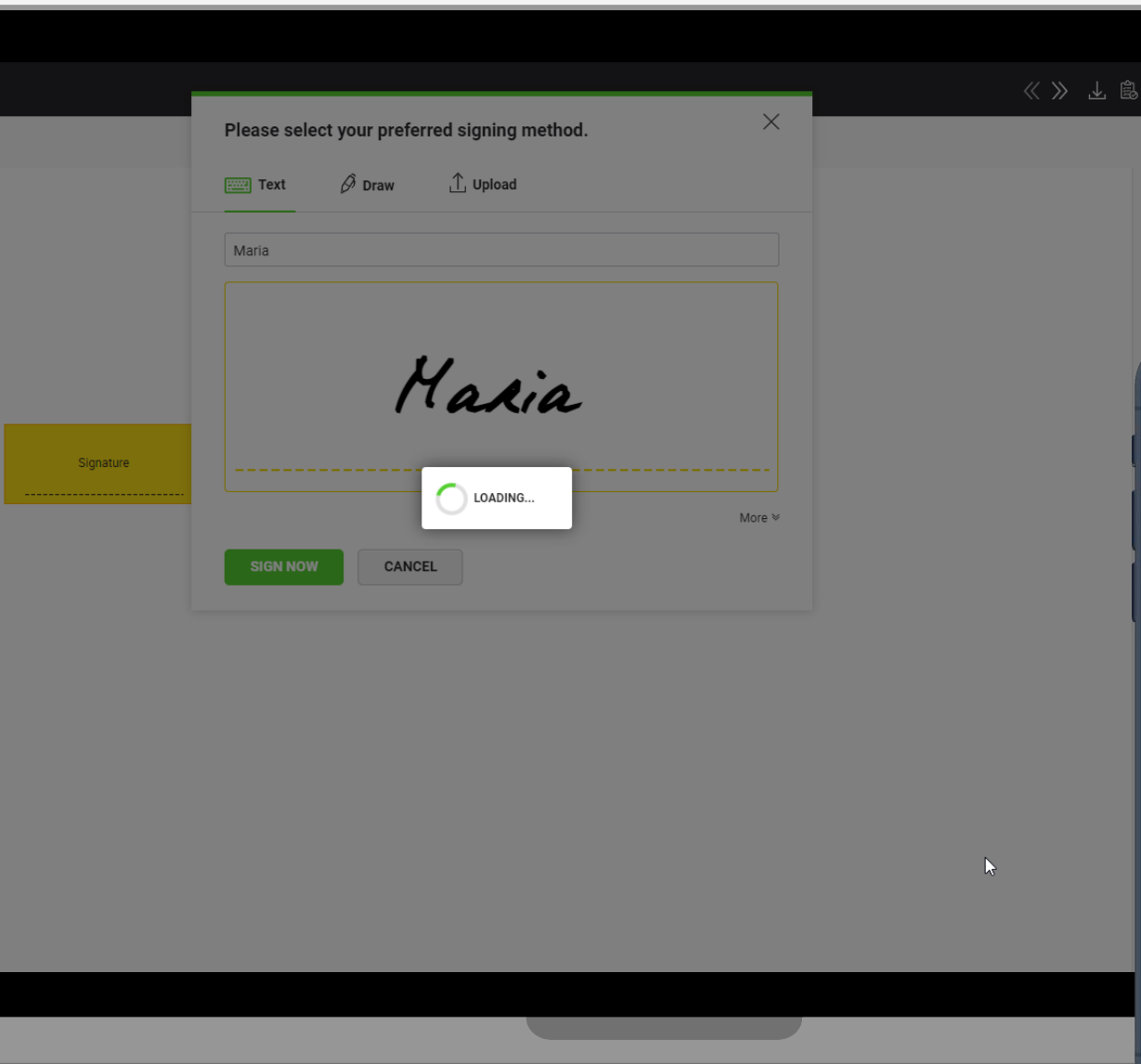
SAVE TEMPLATE FINISH

✓ Enter the username & password of your Qualified eSignature account

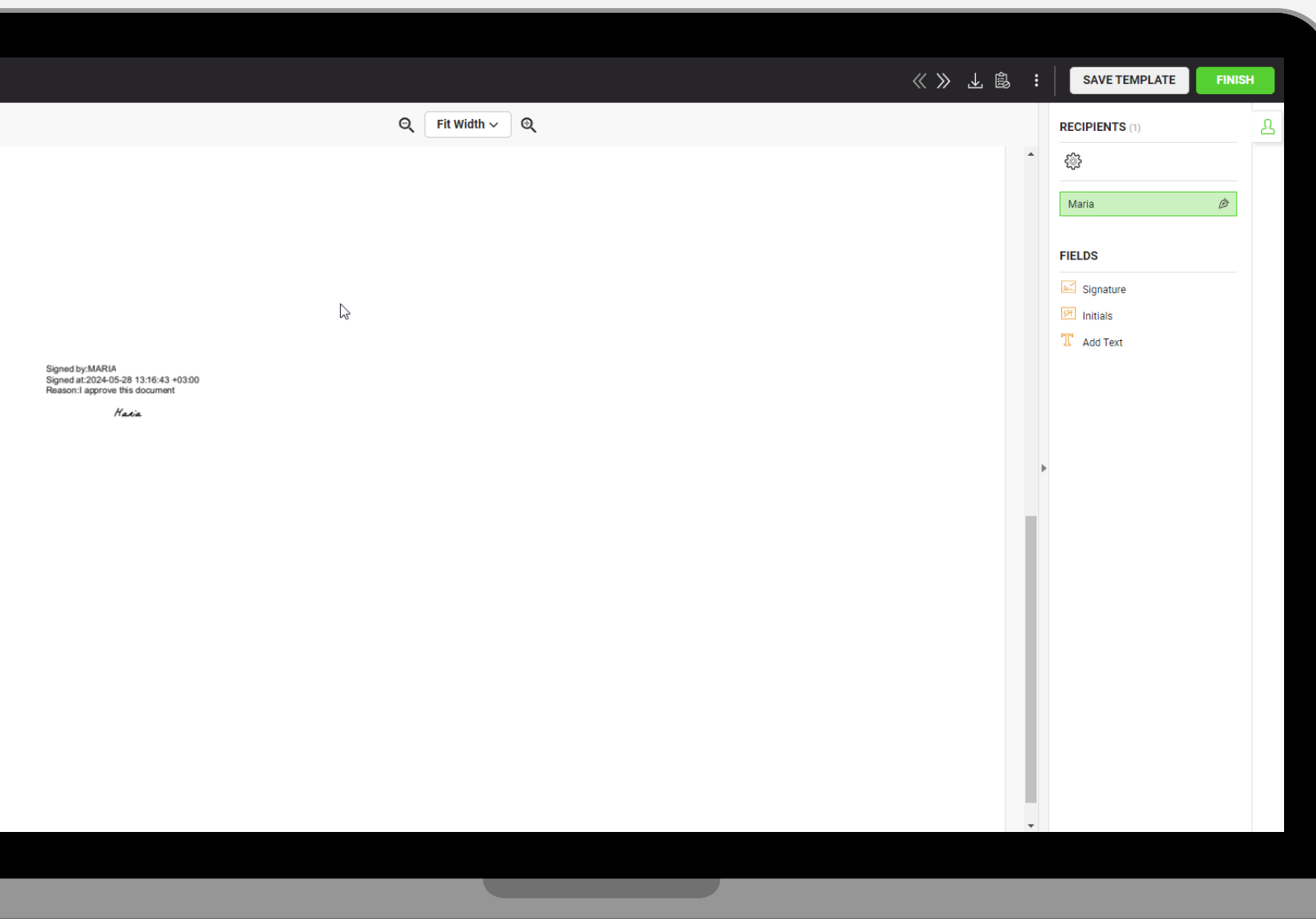
✓ Click on **“SUBMIT”**



✓ Click on “SIGN NOW”



- ✓ Open your JCC Authenticator mobile app
- ✓ Select the option “Sign in to authorize a transaction”
- ✓ Click to “**Authorize**” your signing transaction



✓ The workflow shall be successfully completed, and eSignature shall be displayed!

Review & Sign Documents, Quickly,
Easily & Securely

LEARN MORE



Email

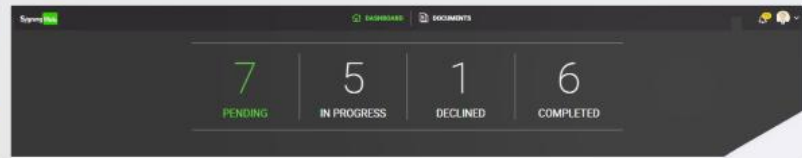
Password

☐ Remember me

[Forgot Password?](#)

No Account? [Sign up](#)

Log in



PERSONAL INFO



QUICK ACTIONS

- > Templates
- > Contacts
- > Delegated Signing
- > Notifications

ENTERPRISE ACTIONS

- > Users
- > Templates
- > Integrations
- > Rebrand

SIGNATURE

Peter Kevin
PK



Thank you.

If you have any questions, please do not hesitate to contact JCC via email at trust-services@jcc.com.cy or via phone at +357-22 868500.