



Sign Documents, Quickly,  
Securely



Email

Password

Remember me

[Forgot Password?](#)

No Account? [Sign up](#)

Log in

# JCC Signing Portal

How to sign using CY Electronic Identity

Dashboard showing document status: 7 PENDING, 5 IN PROGRESS, 1 DECLINED, 6 COMPLETED.

NEW WORKFLOW

QUICK ACTIONS

- Templates
- Contacts
- Delegated Signing
- Notifications

ENTERPRISE ACTIONS

- Users
- Templates
- Integrations
- Advanced
- Contacts

SIGNATURE

Perera Kevin

PK





- ✓ Click here to visit JCC Signing Portal
- ✓ Enter your email & password
- ✓ Click to “Log in”





[DASHBOARD](#) | [DOCUMENTS](#) 18

1 **PENDING** | 3 **IN PROGRESS** | 0 **DECLINED** | 2 **COMPLETED**

**PERSONAL INFO**  
  
Maria Test  
@gmail.com  
[Edit](#)

**QUICK ACTIONS**  
> Templates  
> Contacts  
> Delegate Setting  
> Notifications

**NEW WORKFLOW**

- Only Me**  
I want to sign a document
- Me and Others**  
I want to sign and send to others to sign
- Just Others**  
I want to send the document to others to sign

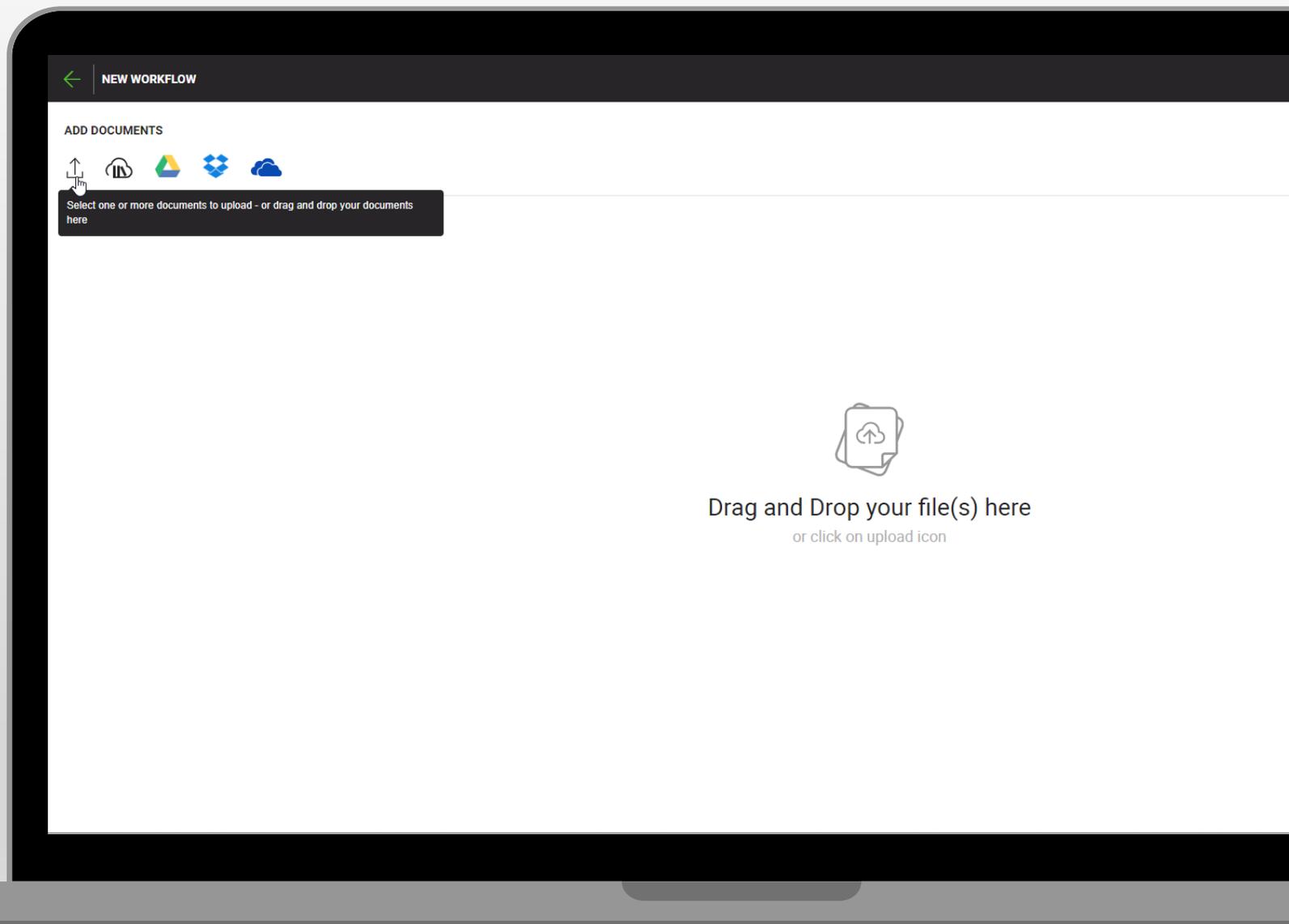
**SERVICE PLAN**  
Default - Service Plan

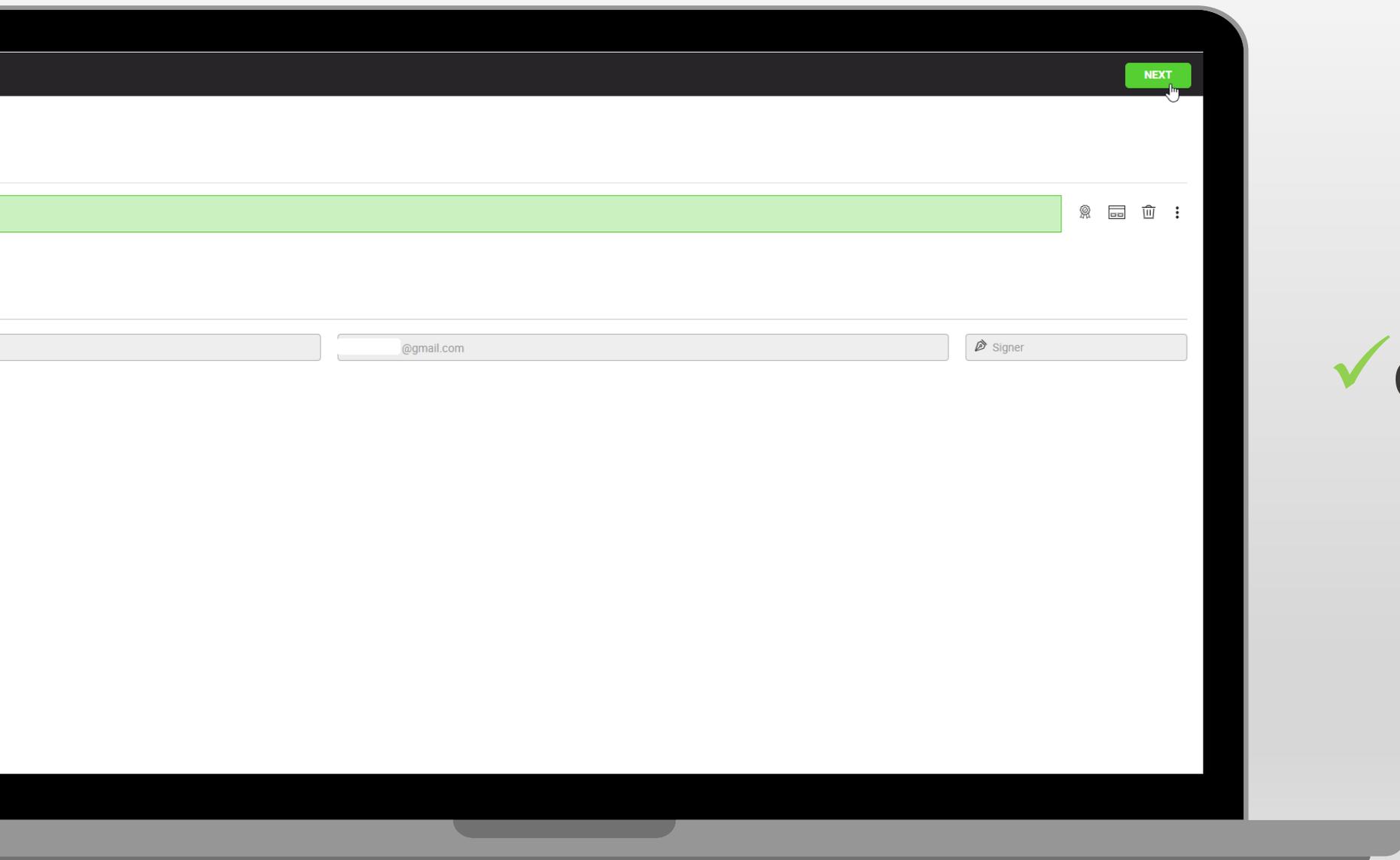
English | [About](#) | [Terms of Service](#) | [Privacy Policy](#) | [Contact Us](#) | © JCC PAYMENT SYSTEMS LTD. All rights reserved.

✓ Click on the arrow and select the **“Only me”** type of workflow

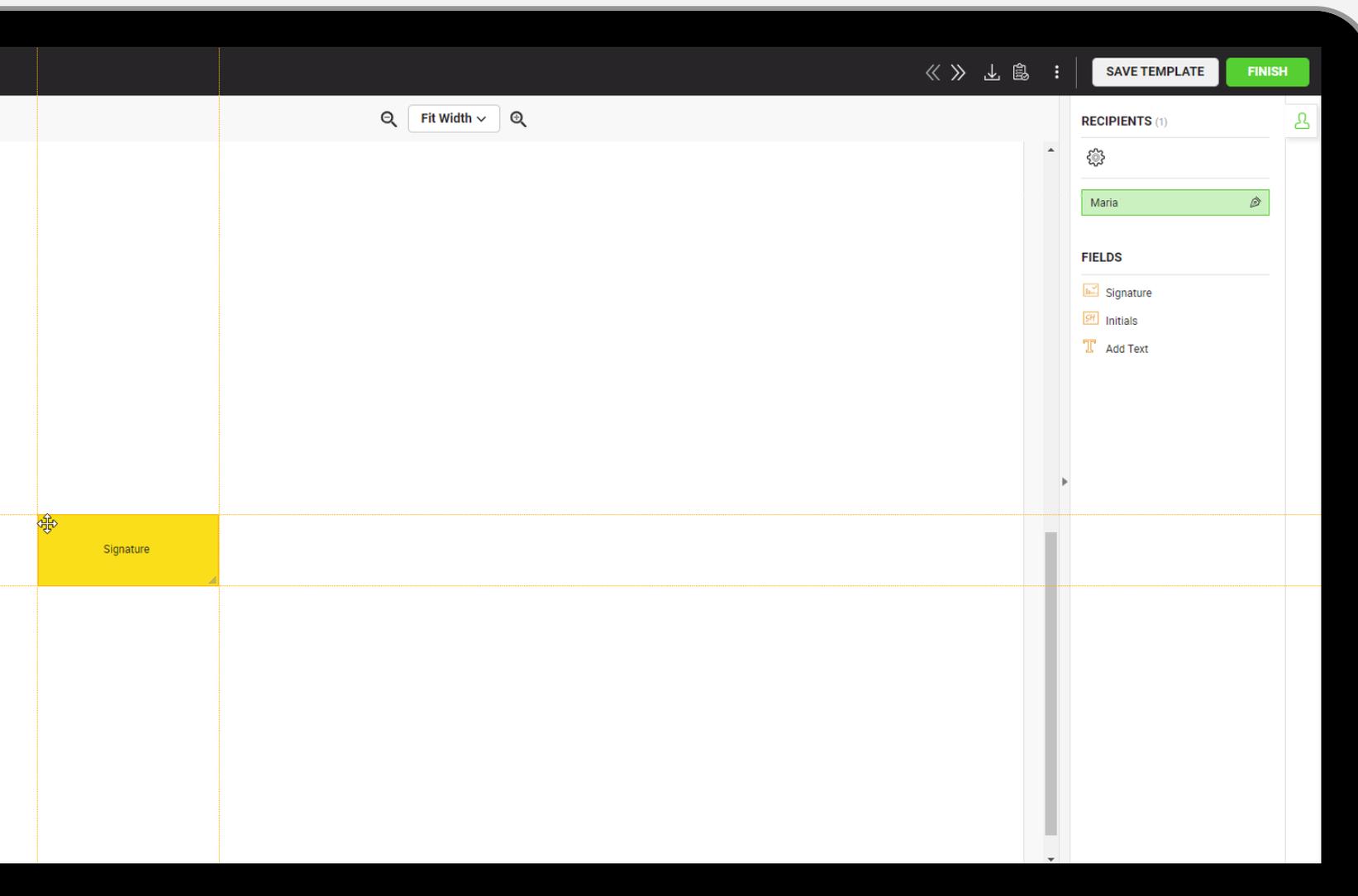


✓ Select your preferred method to upload the signature required document



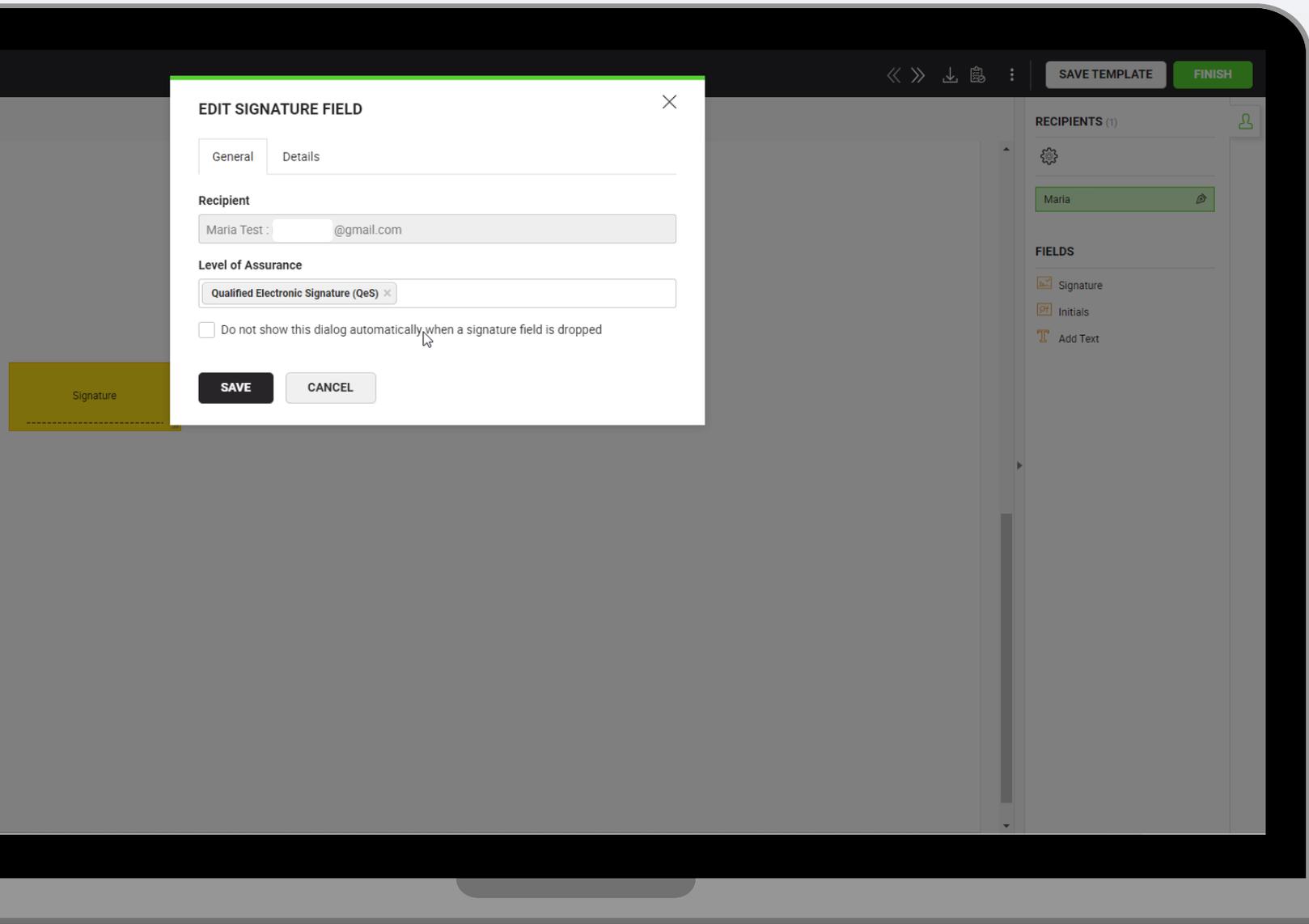


✓ Click on **“NEXT”**



✓ Choose “Signature” from the menu on the right

✓ Drag & drop the Signature box



✓ Choose “Qualified Electronic Signature (QeS) and click on **“SAVE”**”



**PLEASE SELECT YOUR PREFERRED SIGNING METHOD.** ✕

It's important to note that only a qualified signature is legally equivalent to a handwritten signature. Simple signatures are considered a lower level of eSignatures.

  
Electronic Identity (eID)

  
Qualified eSignature

Signature

SAVE TEMPLATE FINISH

RECIPIENTS (1)

Maria

FIELDS

- Signature
- Initials
- Add Text

- ✓ Click on the yellow signature box
- ✓ Choose “**Electronic Identity (eID)**”



JCC - OpenID Connect - Work - Microsoft Edge  
https://ras.jcc.com.cy/CscAccount/Login?ReturnUrl=%2Fconnect%2Fauthorize%2Fcallback%3Fresponse\_type%3Dcode...

**JCC** trust services 

Enter your Electronic Identity (eID) account credentials:

Please enter the username of your certificate as you enter it within JCC Authenticator

[What is my username?](#)

[Forgot your password?](#)

SAVE TEMPLATE FINISH

RECIPIENTS (1)

 Maria 

FIELDS

-  Signature
-  Initials
-  Add Text

✓ Enter your Electronic Identity username & password

✓ Click on **“SUBMIT”**



Please select your preferred signing method. ✕

**Text** Draw Upload

Maria

Maria

More ▾

**SIGN NOW** CANCEL

SAVE TEMPLATE FINISH

RECIPIENTS (1)

Maria

FIELDS

- Signature
- Initials
- Add Text

✓ Click on "SIGN NOW"



Please select your preferred signing method.

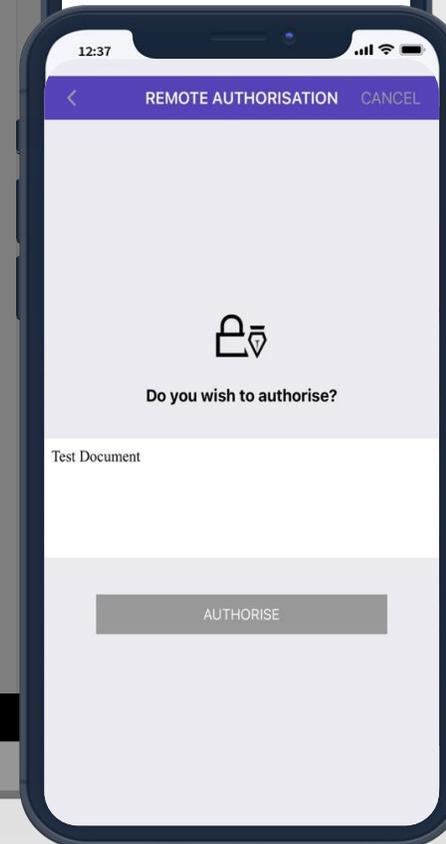
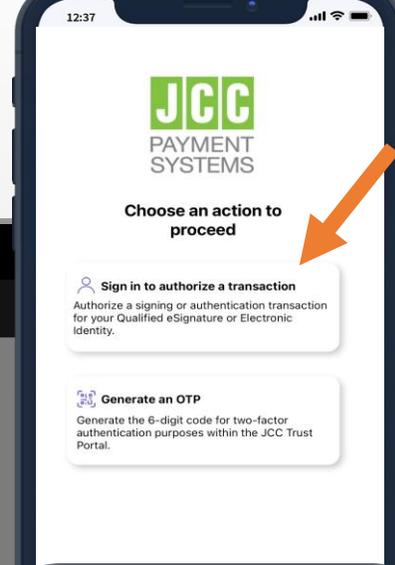
Text Draw Upload

Maria

Maria

LOADING...

SIGN NOW CANCEL



- ✓ Open your JCC Authenticator mobile app
- ✓ Select the option “Sign in to authorize a transaction”
- ✓ Click to “**Authorize**” your signing transaction



The screenshot shows a document signing application interface. At the top, there are navigation arrows, a download icon, and a menu icon. To the right of these are two buttons: "SAVE TEMPLATE" and "FINISH". Below the navigation bar is a search bar with the text "Fit Width" and a dropdown arrow. The main document area on the left contains the following text:  
Signed by: MARIA  
Signed at: 2024-05-28 13:16:43 +03:00  
Reason: I approve this document  
*Maria*

On the right side, there is a sidebar with two sections: "RECIPIENTS (1)" and "FIELDS". The "RECIPIENTS" section has a gear icon and a list item "Maria" with a trash icon. The "FIELDS" section has three items: "Signature" with a signature icon, "Initials" with an initials icon, and "Add Text" with a text icon.

✓ The workflow shall be successfully completed, and eSignature shall be displayed!

Review & Sign Documents, Quickly,  
Easily & Securely

LEARN MORE

**JCC** PAYMENT  
SYSTEMS

Email

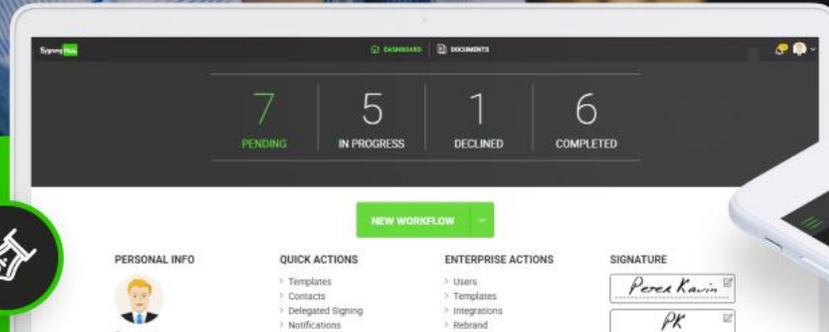
Password

Remember me

[Forgot Password?](#)

No Account? [Sign up](#)

Log in



# Thank you.

If you have any questions, please do not hesitate to contact JCC via email at [trust-services@jcc.com.cy](mailto:trust-services@jcc.com.cy) or via phone at +357-22 868500.